



MASTERS AND COURSES OFFICE

Rector's decree

Classification: III/5

No. of attachments: 0

**CALL FOR APPLICATIONS OF ADMISSION TO THE SECOND LEVEL UNIVERSITY MASTER'S DEGREE IN  
PROSTHODONTICS AND NEW TECHNOLOGIES  
AY2021/2022**

THE RECTOR

- Having regard to the Ministerial Decree dated 22 October 2004 no. 270 (Amendments to the regulation containing rules regarding the didactic autonomy of universities, approved by decree no. 509 of the Ministro dell'università e della ricerca scientifica e tecnologica- scientific and technological research Ministry- dated 3 November,1999) and in particular article 3 paragraph 9;
- Having regard to the inter-ministerial decree by MIUR and the Ministero per la Pubblica Amministrazione e l'Innovazione of 9 July 2009 concerning the equivalence between university degrees of the classes referred to in the ministerial decrees of 4 August 2000 and 2 April 2001 and the university degrees of the classes referred to in ministerial decrees of 16 March 2007 and 19 February 2009;
- Having regard to the interministerial decree MIUR and Ministero per la Pubblica Amministrazione e l'Innovazione (Ministry for public administration and innovation) dated 9 July 2009 concerning the equivalence of degree diplomas referred to in the regulations not yet reformulated pursuant to the Ministerial Decree 509/99, conferred by state universities and non-state universities authorized to issue qualifications with legal value, and the specialized degrees of the classes referred to in the ministerial decrees of 28 November 2000, 2 April 2001 and 12 April 2001 as well as the master's degrees of the classes referred to in the ministerial decrees of 16 March 2007 and 8 January 2009;
- Having regard to Law no. 240 dated 30 December 2010 establishing the rules governing the management of universities, academic staff and recruitment, as well as the authorization to the government to incentivize the quality and efficiency of the university system;
- Having regard to the interministerial decree by the MIUR and the Ministero per la Pubblica Amministrazione e l'Innovazione dated 11 November 2011 concerning the equivalence of three-year study diplomas of schools for special purposes, established pursuant to Presidential Decree no. 162/1982, and university diplomas, established pursuant to Law no. 341/1990, of the same duration, and the degrees ex DM 509/1999 and to the degrees ex DM 270/2004, for the purpose of participation in public competitive examinations;
- Having regard to the Statute of the University of Siena issued with DR (Rector's decree) no. 164/2012 of 7 February 2012 published in G.U. (Official Gazette)- no. 49 of 28 February 2012 and amended with DR no. 93/2015 of 28 January 2015, published in the G.U. no. 37 of 14 February 2015, and in the Official University Bulletin - Supplement to no. 114 - In force since February 14, 2015;
- Having regard to the Electoral Regulations and those for the establishment of the bodies of the University of Siena (issued with DR no. 813/2018 of 08.06.2018 published in the on-line University register on 08.06.2018, amended with DR no. 1805 / 2018 of 08.11.2018 published in the online University register on 09.11.2018, modified with DR no. 6/2019 of 07.01.2019 published in the online University register on 07.01.2019, modified with DR no. 563/2020 of 31.03.2020 published in the online



University register on 31.03.2020);

- Having regard to the Didactic Regulations of the University of Siena Issued with DR n. 1332/2016 of 26.09.2016 published in the University online register on 26.09.2016, published in the B.U. no. 125 and subsequent amendments;
- Having regard to the resolution of the Board of Directors of 21 December 2018 regarding the determination and allocation of the deductions on loans for educational services, for non-commercial research activities and on other external financing;
- Having regard to the Regulations on university master's degrees, on advanced courses, on professional training, on training and on summer schools of the University of Siena (Issued with DR n. 1564/2017 on 13.12.2017 published on the Online University Register on 14.12.2017 and in BU no. 132, amended with DR 964/2021 of 24.05.2021 published in the online University Register on 24.05.2021);
- Having regard to the Regulations for the conferment of teaching positions at the University of Siena, issued with DR no.1529 of 17 October 2012, published in the online University Register on 18.10.2012 and published in B.U. no. 101, and subsequent amendments, as well as the guidelines regarding the university's curriculum;
- Having regard to the resolution of the Academic Senate of the University of Siena on 6 November 2012 which established the criteria for admission to master's degree, advanced, refresher and training courses, as well as of summer schools to the Department proposing their creation;
- Having regard to the resolution of the Academic Senate of the University of Siena of 17 December 2012 wherein provisions were made for the operating methods of any telecommunication-held meetings of the collegiate bodies of the Postgraduate Schools, PhD, University first and second level Master's degrees and advanced training courses;
- Having regard to the resolution of the Board of Directors of the University of Siena on 26 March 2014 which identified the maximum amounts for the remunerations of the Course Director and the professors of the University Master's degree as required by art. 8 of the Regulations on University Master's degrees of the University of Siena;
- Having regard to the resolution of the Academic Senate of the University of Siena of 4 January 2020 with which the new periodization of the curriculum of the first and second level university master's degrees was approved, starting from the 2020/2021 academic year, Advanced Courses, Training Courses, Professional Refresher Courses, Summer School;
- Having regard to the circular no. 14/2021 of 26 February 2021 which establishes the periodization of the curriculum, for the AY 2021/2022, of the first and second level university masters, postgraduate courses, training courses, professional refresher courses, summer school ;
- Having regard to the resolution of the Academic Senate of the University of Siena of 16 January 2018 with which the standard schemes of the first and second level university master's degree courses, specialization courses, training courses, professional refresher courses and summer school were approved;
- Having regard to the resolution of the Board of Directors of 19 January 2018 with which the technical and administrative staff of the University of Siena with permanent or fixed-term contracts with seniority of at least six months were granted access to individual courses of university master's degrees and to the entire training path of university master's degrees if relevant to their service activities;
- Having regard to the University provisions on the fulfillment of self-employment contracts, of an occasional or coordinated and continuous nature;
- Considering that the Regulations on university master's degrees, advanced courses, professional

refresher courses, training courses and summer schools of the University of Siena in Article 3 paragraph 1 provide that the proposals for the institution of university master's degrees be approved by the Departments;

- Considering that the Department Councils, indicated in the attached table, have proposed the institution for the academic year 2021/2022 of the courses of scientific specialization and permanent and continual higher education, at the end of which the university master's diplomas will be issued;
- Having regard to the report of 08.06.2021 of the Commission provided for by art. 3, paragraph 3, of the University Masters Regulations of the University of Siena and designated by the Academic Senate in the session of 20 April 2017;
- Having regard to the decision of the Academic Senate of 7 October 2014 which established that the University of Siena adheres to the Alma Laurea survey on university masters;
- Having ascertained that the Council of the Department of Medical biotechnologies of the University of Siena on 25 May 2021 proposed the institution for the AY 2021/2022 of the scientific specialization and permanent and recurring higher education course, at the end of which the second level Master's diploma in PROSTHODONTICS AND NEW TECHNOLOGIES will be conferred;
- Given that the Academic Senate of the University of Siena held on 15 June 2021 expressed a favorable opinion on the institution for the 2021/2022 academic year of the University master's degree in PROSTHODONTICS AND NEW TECHNOLOGIES and the related agreement with DENTALNECTO SRL;
- Given that the Academic Senate of the University of Siena of 25 June 2021 decided in favour of the institution for the AY 2021/2022 of the university second level master's degree in PROSTHODONTICS AND NEW TECHNOLOGIES and the related agreement with DENTALNECTO SRL;
- Given that in the proposal phase, due to a mere clerical error of the proposing teacher, the second level University Master's degree in PROSTHODONTICS AND NEW TECHNOLOGIES for the AY 2021/2022 was not proposed in the agreement and, subsequently, with provision dated 29.07.2021, by the Director of the Department of Medical Biotechnologies the change of the master's degree was approved considering it "in agreement" and committing to submit it for ratification by the first valid Department Council;
- Given the agreement between DENTALNECTO SRL and the University of Siena, signed on 29.07.2021, for the realization of the second level University Master's degree in PROSTHODONTICS AND NEW TECHNOLOGIES for the AY 2021/2022
- Given the urgency

HEREBY DECREES:

#### **Object of the call**

1.1 The University of Siena establishes, for the academic year 2021/2022, the scientific specialization and permanent and recurring advanced training course, at the end of which the second level university master's degree in "PROSTHODONTICS AND NEW TECHNOLOGIES " will be issued (hereinafter referred to as university Master's degree) by the Department of Medical Biotechnologies.

1.2 The Master's degree course aims to guide participants in the in-depth analysis of diagnosis, restorative, periodontal, implant and prosthetic treatment in dental patients with the need for partial and / or total oral rehabilitation with analog and digital technologies.

Students will be able to show the level of competences achieved in the field of prosthetic rehabilitation to the authorities of the sector in their respective countries. Currently, Italy does not offer many educational



training opportunities for dentists. At the end of the completion of the training course in question European citizens will be in a particularly strong position in relation to the European Commission and Italian institutional associations that deal with the population's dental care. International students will be able to provide evidence to future employers and commissioners in their home country of recognized levels of knowledge and skills in Prosthodontics. Currently, Italy offers no such opportunity in General Dental Practice. Upon successful completion of our program EU practitioners will be in a strong positioning regarding the commissioning of European and Italian dental services for patient care in their own general practice setting. This course represents a unique opportunity for Dentistry and the Department of Medical Biotechnologies to become an educational outpost for postgraduate training of dentists within the European and international communities. This is a unique opportunity for the School of Dental Medicine and our Department of Medical Biotechnologies to be at the forefront of postgraduate, clinical education for General Dental Practitioners (in Primary Dental Care) within the Italian, European Community and International markets.

Dentistry in Siena provides a number of professors with a high international reputation and a solid scientific impact. Thanks to the popularity of teachers from Siena, high-quality, highly motivated students with sufficient knowledge to take this course will be attracted to enroll in it. The School of Dental Medicine has a considerable number of Professors with high international reputation and with a strong scientific impact on the international dental community. Through the popularity of our Faculty the enrollment of high level students, who are strongly motivated and qualified to attend will be possible.

A dental degree is mandatory

Students will be divided into small groups. They will be able to learn through the use of in-depth platforms, questions will be encouraged and the learning contextualized. This teaching modality is particularly attractive to experienced dentists who seek professional and personal development as well as practical clinical improvement. An innovative learning platform will be used, which is unique in the post-graduate training offer. The clinical experience will be very intense, mainly visiting the clinical departments in Siena. Students will be taught in small groups. Learning will include innovative case-based learning platforms, and independent inquiry and contextualized learning will be encouraged. This type of delivery should appeal to the experienced dentist, seeking personal and professional as well as clinical development. We will use an innovative virtual learning platform to enable this program to be unique within the postgraduate market. Clinical experience will be extensive, principally based here in the Dental Department of Siena University.

1.3 Contact person for the organization and teaching (lessons, calendar, classrooms etc.) of the university master's degree:

Prof. Marco Ferrari- Presidio Le Scotte, II lotto 7o. piano Tel: 0577/233131 email: ferrarm@gmail.com.

### **Requirements**

2.1 In order to be admitted to the university master's degree, one of the following requirements must be fulfilled:

- DEGREES OBTAINED IN ACCORDANCE WITH THE REGULATIONS IN FORCE UNDER Ministerial Decree 509/99 - Access allowed to:
  - Medicine and surgery
  - Dentistry and Dental Prosthetics
- SPECIALIST DEGREES PURSUANT TO DM 509/99 AND MASTER'S DEGREES PURSUANT TO DM



270/2004:

- Class LS52-Dentistry and Dental Prosthetics
- Class LM-46-DENTISTRY AND DENTAL PROTHESIS (new regulation pursuant to DM 270/04)
- 

For students to be able to carry out the practical activity on the patient during the course, it is also necessary to be in possession of:

- Qualification diploma for the profession of DENTIST.
- Registration with the professional DENTISTS register

Those who are not registered in the Italian professional register/order will have to carry out the practical activity only on a mannequin.

2.2 Furthermore, the following applicants may file for admission :

- Applicants in possession of an equivalent degree, according to current legislation, to one of the admission qualifications provided for in art. 2 paragraph 1.
- Applicants in possession of an academic degree obtained abroad considered equivalent solely for enrollment purposes in terms of level, nature, content and academic rights (access to further courses) to the Italian qualifications required to access the chosen course.

2.3 Applicants must have fulfilled the aforementioned requirements by the date of expiry of the deadline for submitting applications for admission to the university master's degree.

In case of lack of the prescribed requirements, the Masters and Courses Office may decide, at any time and with a motivated provision, to exclude the applicant from admission to the university master.

**2.4 Enrollment in the university master's degree is incompatible with a simultaneous enrollment in a TFA (Active Mandatory Internship), in a PAS (Special Qualifying Path), in a specialization course for didactic support for pupils with disabilities, with specialization schools for the medical profession and with study courses of other universities where required by their regulations.**

2.5 The number of places for admission to this master's degree is set at a minimum of 10 and a maximum of 40.

Applicants will be identified by the same bodies as long as they meet the admission requirements indicated in paragraphs 1 and 2 of this article.

In order to reach the minimum number of places foreseen for the activation of the university master's degree, both the supernumerary places and those placed in the competition will be considered.

2.6 Disabled students with a percentage of disability greater than or equal to 66%, who declare a UNIVERSITY ISEE value (valid for subsidies for the right to university study) of the family unit not exceeding € 22,000, relating to the calendar year 2021 , are admitted in excess as long as they possess the requisites required for admission to the course and after passing any scheduled selections.

The students referred to in this paragraph are totally exempt from the payment of registration fees and are not part of the minimum number of places eventually established for the course to be activated. The latter cannot exceed the limit of 10% of the total number of students, unless otherwise decided by the competent body with a motivation, and, however, this number cannot be less than 1.

If students, in possession of both requirements, exceed the limit defined above the benefit will be granted on the basis of the admission ranking.



In the event that the number of applications for admission does not exceed the places foreseen in the selection notice, the decision-making body of the course will identify the objective criteria on the basis of which to attribute the aforementioned benefits.

To compete for this benefit, interested students must fill in the fields provided in the online procedure, attach a photocopy of the certificate of disability and declare their consent for the access to the INPS database.

Applicants with disabilities, pursuant to Law no.104 of 5 February 1992, and recipients of Law 68/1999 and Law no. 170/2010, will have to contact the Ufficio accoglienza disabili e servizi DSA (Disabled Reception and DSA Services Office)- Via Banchi di Sotto, 55 - Siena - Tel. 0577/235415.

2.7 To be awarded the Master's degree, with a duration of 24 months, students must obtain 120 university training credits .

2.8 The Course is activated in agreement with DENTALNECTO SRL.

### Applications submission

3.1 The application for admission must be made **no later than 1 October 2021** exclusively online through the website <https://segreteriaonline.unisi.it> of the University of Siena. After the aforementioned deadline, it is no longer possible to register for the call for applications.

### 3.2 Instructions for completing the application

a) before completing the application, applicants must proceed with the authentication in the system:

- I. by clicking on "Registrazione" (only if you do not have active or previous courses of study at the University). At the end of the registration procedure, a **username** and a **password** will be issued which will allow you to authenticate with the system to access the services offered and modify the data entered. The login credentials will be shown on screen, printable from the registration reminder and sent by e-mail to the private e-mail address indicated in the procedure.

or in the case of active or previous courses of study at the University

- II. by clicking on "Recupera credenziali UNISIPASS" (in case you do not remember the credentials)

b) once logged in with your credentials (if you have another course of study, select it to continue), click on the "Segreteria" menu and choose "Test di ammissione"

c) choose the type of course of study

d) choose the course you want to pre-enrol in

e) fill out the application form.

At the end of the procedure, the system issues the "promemoria domanda di partecipazione selezione" (reminder of application form for selection).

3.3 During the online procedure, applicants must attach the following documents, **as a mandatory requirement**, in the section **"Gestione titoli e documenti per la valutazione" (management of qualifications and documents for assessment)**:

- CURRICULUM VITAE ET STUDIORUM
- PUBLICATIONS
- Abstract of the Degree Thesis
- ANY OTHER QUALIFICATIONS (PhD and/or Specialization qualifications are desirable and appreciated)
- TOEFL CERTIFICATE, in the absence of which an interview is scheduled for the assessment of the knowledge of the English language. The bodies of the master, reserve the right to contact candidates (also electronically) who have not submitted any certification to ascertain the degree of knowledge of



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the language in the subjects of the master's degree course

- The file of the substitute declaration of certification relating to their possession of the registration in the Professional Order / Register included among the admission requirements. For this purpose, the forms published at the following link may be used : <http://www.unisi.it/didattica/corsi-post-laurea/master-universitari/modulistica-e-documentazione-master> The form must be adequately completed and signed.
- Only for holders of degrees obtained abroad:
  - **For non-European Union citizens residing abroad**, a copy of the qualifications obtained abroad showing the legal duration of the courses.
  - **For EU and equivalent applicants**, copy of qualifications translated into Italian, authenticated, legalized and bearing the required dichiarazioni di valore (value declaration).

**With the entry into force of article 15 of Law 183/2011 from 1 January 2012, administrations can no longer accept certifications issued by other Public Administrations or by managers of public services regarding status, personal qualities and facts. Certificates are always replaced by substitute declarations of certification or by a notary deed.**

It should be noted that the documentation NOT EXPRESSLY REQUIRED by this call for applications, attached through the online registration procedure for the competition, will not be taken into consideration for the purposes of evaluation by the competent judging committee.

3.4 Applicants with foreign citizenships and EU citizens in possession of an academic qualification obtained abroad are to attach, mandatorily, during the online procedure, the qualifications indicated in the following article 4.

Non-EU citizens residing in Italy must also submit a copy of the residence permit.

If you are unable to complete the online procedure, you can contact the International Place - Sportello Integrato Internazionale (Mon.-Fri. 9.30-13 Tue and Thu. also 15-17) by calling the toll-free number 800221644 (only from land lines in Italy) or the number +39 0577 232111 or send an email to [internationalplace@unisi.it](mailto:internationalplace@unisi.it) [internationalplace@unisi.it](mailto:internationalplace@unisi.it).

The International Place is also proposed as assistance to international students (with accommodation, permits, health care and language support).

3.5 General reference to documents and qualifications presented at this Administration attached to applications for participation in other courses is not allowed.

3.6 The Administration assumes no responsibility for the dispersion of communications resulting from an incorrect indication of contact details by the competitor or from failure or late communication of the change of address, either of e-mail and/or residence/domicile, nor for any misunderstandings in any case attributable to third parties, fortuitous or by force majeure.

3.7 Applications submitted with deficient or irregular documentation will be rejected

3.8 Applicants with disabilities, pursuant to Law no. 104 of 5 February 1992, and recipients of Law 68/1999 and Law no. 170/2010, will have to make an explicit request in relation to their needs, regarding the necessary aid, as well as the possible need for additional time to be able to take any admission tests. To this end, they must contact the Ufficio accoglienza disabili e servizi DSA (Disabled Reception and DSA Services Office) - Via Banchi di Sotto, 55 - Siena - Tel. 0577/235415.

**Rules for applicants of foreign citizenship and for EU citizens in possession of  
an academic degree obtained abroad**

4.1 Applicants in possession of a foreign academic degree equivalent, in terms of level, nature, content and



academic rights (access to further courses) to the Italian academic qualification requested to have access to their chosen course, may apply for enrollment. Enrollment, however, remains subject to verification of the regularity of the study documentation, for the sole purpose of enrollment, carried out by the First and Second level Courses Division as well as the passing of the respective admission tests/qualifications evaluation, where required.

**4.2 EU applicants and equivalent** in possession of degrees obtained abroad must submit the latter attachments to the admission application duly completed by the Italian Representatives competent for the territory of the country of the institution that issued the qualifications. These qualifications must be translated into Italian, authenticated, legalized and submitted with the required dichiarazioni di valore (value declarations).

**Non-EU applicants residing abroad** must submit the application for admission together with a copy of the qualifications obtained abroad showing the legal duration of the courses. The University of Siena reserves the right to ask the candidate for a translation.

For courses where enrollment in a professional register is also required, it is necessary to produce the corresponding certificate in an original or certified copy together with the translation into Italian.

*The pre-enrollment application for applicants (international students) who need an entry visa for study purposes must be submitted using the UNIVERSITALY portal: <https://www.universitaly.it>.*

**4.3** At the time of enrollment **the originals of the academic degrees**(translated, authenticated, legalized and with the required dichiarazioni di valore- declarations of value) completed by the competent Italian Representatives for the territory must be attached, under penalty of non-completion of the enrollment.

**For non-EU citizens** it is also compulsory to present a copy of the receipt of the application for a residence permit or a copy of the valid residence permit.

**Non-EU citizens residing abroad** must also present a copy of their passport with a specific entry visa for study purposes.

**4.4.** Provisions for access to the course for applicants of foreign citizenships and for EU citizens in possession of academic degrees obtained abroad can be found at the website of the Ministero dell'Università e della Ricerca <http://www.studiare-in-italia.it/studentistranieri/>.

### Evaluation and testing

**5.1** Admission to the university course will take place following the evaluation of the curriculum vitae presented by each candidate with the formulation of a merit ranking. Qualifications belonging to one of the following categories will be evaluated:

- Educational degree 5/30
- Diplomas or certificates of specialization and professional qualifications 5/30
- Further qualifications 20/30

To be deemed eligible, applicants must obtain a score of at least 18/30.

**5.2** The criteria for the assessment of these qualifications will be established in advance by the competent body during the first meeting.

**5.3** For each candidate, the committee will have to draw up a summary sheet where they will include a breakdown of the titles related to the various categories and the corresponding scores.

**5.4.** Applicants placed in the ranking will be admitted to enrollment.

**5.5** In case of equal merit among suitable applicants, the youngest will be admitted.

**5.6** In case of waiver, the following applicants on the merit ranking will be admitted. In this sense, the substitutions will be carried out until the beginning of the courses.



### Enrollment procedure

6.1 The Ufficio Master e Corsi (Masters and Courses Office) will send each applicant admitted to the university master's degree course a special communication to the private e-mail address indicated during the online registration which will contain the terms within which to access the "Segreteria online" (online secretariat) service to complete the enrollment.

Alternatively, the notice may be sent by post or telegram or fax.

At the end of the procedure, the system generates the payment form for the first/single installment of university fees for the amount established in the following paragraph 2 of this article.

The supernumeraries provided for in art. 2 paragraph 6 will be exempt from the payment of registration fees, but will in any case be required to pay the electronic mark for stamp duty in the amount of 16.00 euros via MAV.

The form in question is a MAV that can be printed and used for payment at any bank counter in Italy.

Students can also pay their fees online by credit card.

Normally, the payment data is transferred to Esse3 (computer system that manages the students' course of study) within 48 hours.

At the end of the online procedure, if carried out correctly, the student can print the enrollment memo.

**Enrollment is completed only with the payment of the fee. Those who are not up to date with the payment of the fee at the beginning of the courses will have their course of study closed due to implicit waiver.**

**In the event of a merit ranking, failure to pay by the applicant placed in a valid position in the ranking determines the scrolling of the ranking until the required places are filled.**

Applicants of foreign citizenships and EU citizens in possession of an academic degree obtained abroad must deliver or send to the Ufficio Master e Corsi (Master's degree and Courses Office) within the deadline indicated in the communication and under penalty of exclusion from the courses, the following documents:

- a) Original degrees as provided for in article 4 above for foreign citizens and EU citizens in possession of an academic degree obtained abroad;
- b) Copy of the residence permit for non-EU citizens referred to in art. 4 paragraph 1.
- c) Copy of the passport with a specific entry visa for study purposes for non-EU citizens residing abroad.

The original documents referred to in point "a" must be delivered or sent to the Masters and Courses Office, no later than 6 months from the beginning of the course, under penalty of decline. Until then, foreign students or students with a degree obtained abroad will be considered "enrolled subject to conditions".

The final completion of the enrollment is conditioned by the verification of the possession of the requisites for access to the course. Until that moment, the registration is to be understood as subject to conditions.

The Administration assumes no responsibility for the dispersion of communications resulting from incorrect indication of contact details by the competitor or from failure or late communication of the change of address, either of e-mail and/or residence/domicile, nor for any misunderstandings in any case attributable to third parties, fortuitously or force majeure.

Pursuant to Article 75 of the Presidential Decree of 28/12/2000 no. 445, without prejudice to the provisions of art. 76 in criminal matters, if the untruthfulness of content emerges from the control of the substitutive declarations of certifications, the declarant forfeits any benefits resulting from the provision issued on the basis of the untruthful declaration.

6.2 The enrollment fee amounts to **3000 euros** net of any charges and bank commissions. This sum must be paid in two installments:

- 1) The first installment amounting to **1500 euros**, to which the sum of 16.00 euros will be added for the payment of the electronic stamp duty, to be paid at the time of enrollment. Payment must be made



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through the **PagoPA system** according to the instructions on the site: <https://segreteriaonline.unisi.it>;  
Further information can be found at: <https://www.pagopa.gov.it/>.

- 2) The second installment, of **1500 euros**, to be paid no later than **30/11/2022**, by accessing the web page: <https://segreteriaonline.unisi.it> with your own Unisipass. Payment must be made through the **PagoPA system**. No further communication will be issued regarding this deadline.

Regular enrollment in courses is subject to payment of the amounts due.

Matriculation is completed only with the payment of the fee.

In the event that the registration fees are borne by third parties (public bodies, foundations, companies, etc.) the following is necessary:

- o Payments made by private entities or companies, must be effected through the **PagoPA system** upon reception of a payment notice sent by the University of Siena.
- O For the payment from a public body *Girofondo (bank transfer)* sul conto di Contabilità Speciale n. 0038125 in the name of Università degli Studi di Siena at the Banca d'Italia. The procedure refers to Law 27/2012, for Special Accounting.

The payment of the contribution by a third party must be formalized with a letter of commitment no later than the enrollment deadline date.

6.3 Since this course is part of the institutional activity of the University, and not the commercial one, enrollment fees remain exempt from VAT. Therefore, no invoice can be issued.

6.4 In case of failure to reach the minimum number, provided for in art. 2 paragraph 5 of this call, the course will not be activated and the Administration will start the procedures for the reimbursement of the enrollment fee, net of the payment of € 16.00 for the electronic stamp duty.

## **Bodies of the University Master's degree**

7.1 The bodies of the University Master's degree are:

- The Director, elected by the Teaching Staff Board among the professors of the University of Siena;
- The Teaching Board, made up of the heads of the subject areas of the University Master's degree and chaired by the Director;
- The Board of Directors elected by the Teaching Staff among its members and chaired by the Director.

## **Training path**

8.1 Attendance is mandatory. Justified absences are allowed up to a maximum of 20% of voluntary internships, mandatory internships and in-person teaching activities.

8.2 The University Master's degree course will start in November 2021 and end in October 2023.

The University Master's degree course must in any case be obtained no later than 3 months from the conclusion of the courses, under penalty of decline of studies.

8.3 The calendar will be communicated by the Management of the University master's degree.

8.4 The venues for the didactic activities are:

UOC ODONTOSTOMATOLOGIA AULE E LABORATORICENTRO DIDATTICO PRESIDIO LE SCOTTE;

8.5 Courses will be taught in the following languages: ENGLISH

The following disciplinary areas are identified within the training path:

### **INTRODUCTION AND REVIEW OF CURRENT AND MODERN PROSTHODONTIC TREATMENT**

CFU: 2

Under the charge of: FERRARI MARCO, CARBONCINI FABIO, SORRENTINO ROBERTO

Training activities:



INTRODUCTION AND REVIEW OF CURRENT AND MODERN PROSTHODONTIC TREATMENT- CFU credits=2

**THE MANAGEMENT OF SOFT TISSUES AROUND NATURAL AND IMPLANTS ABUTMENTS. PERIODONTAL PRE- PROSTHODONTIC THERAPY**

CFU=2

Under the charge of: DISCEPOLI NICOLA

Training activities:

THE MANAGEMENT OF SOFT TISSUES AROUND NATURAL AND IMPLANTS ABUTMENTS. PERIODONTAL PRE-PROSTHODONTIC THERAPY CFU = 2

**MASTERING DIGITAL DENTAL PHOTOGRAPHY**

CFU=4

Under the charge of: KOKEN SERHAT

Training activities:

MASTERING DIGITAL DENTAL PHOTOGRAPHY CFU = 4

**OCCLUSION**

CFU=2

Under the charge of: MANFREDINI DANIELE

Training activities:

OCCLUSION CFU = 2

**TMJ PROBLEMS AND BRUXISM**

CFU=2

Under the charge of: MANFREDINI DANIELE

Training activities:

TMJ PROBLEMS AND BRUXISM CFU = 2

**REHABILITATION OF BRUXISM**

CFU=2

Under the charge of: CARBONCINI FABIO

Training activities:

REHABILITATION OF BRUXISM CFU = 2

**ENDODONTIC TREATMENT OF ABUTMENTS**

CFU=6

Under the charge of: FERRARI MARCO, GRANDINI SIMONE, PONTORIERO DENISE, IRENE KARIN

Training activities:

ENDODONTIC TREATMENT OF ABUTMENTS CFU = 6

**PREPARATION OF PARTIAL CROWNS**

CFU=4

Under the charge of: FERRARI MARCO, SORRENTINO ROBERTO

Training activities:

PREPARATION OF PARTIAL CROWNS CFU= 4

**WORKSHOPS IMPRESSION & TEMPORARY RESTORATIONS**

CFU=6

Under the charge of: FERRARI MARCO, SORRENTINO ROBERTO

Training activities:

WORKSHOPS IMPRESSION & TEMPORARY RESTORATIONS CFU = 6

**THE FINISHING LINE IN FULL CROWNS**

CFU=2

Under the charge of: FERRARI MARCO, SORRENTINO ROBERTO

Training activities:

THE FINISHING LINE IN FULL CROWNS CFU = 2

**THE CHOICE OF RESTORATIVE MATERIALS**

CFU=2

Under the charge of: FERRARI MARCO, SORRENTINO ROBERTO

Training activities:

THE CHOICE OF RESTORATIVE MATERIALS CFU = 2

**WORKSHOP FULL CROWNS**

CFU=6

Under the charge of: FERRARI MARCO, SORRENTINO ROBERTO

Training activities:

WORKSHOP FULL CROWNS CFU = 6

**DIGITAL, MIXED AND CONVENTIONAL WORKFLOWS**

CFU=2

Under the charge of: JODA TIM

Training activities:

DIGITAL, MIXED AND CONVENTIONAL WORKFLOWS CFU = 2

**WORKSHOP DIGITAL DENTISTRY**

CFU=6

Under the charge of: FERRARI MARCO, SORRENTINO ROBERTO, JODA TIM

Training activities:

WORKSHOP DIGITAL DENTISTRY CFU = 6

**WORKSHOP ON LAB SCANNER AND RELATED PROCEDURES**

CFU=6

Under the charge of: BONADEO GIOVANNI, FERRARI MARCO

Training activities:

WORKSHOP ON LAB SCANNER AND RELATED PROCEDURES CFU credits=6

**DIGITAL SMILE DESIGN**

CFU=2



UNIVERSITÀ  
DI SIENA  
1240

Under the charge of: IMBURGIA MARIO

Training activities:

DIGITAL SMILE DESIGN CFU = 2

### **THE STATE OF THE ART AND FUTURE DEVELOPMENTS IN REMOVABLE PROSTHODONTICS**

CFU=2

Under the charge of: BORRACCHINI ANDREA

Training activities:

THE STATE OF THE ART AND FUTURE DEVELOPMENTS IN REMOVABLE PROSTHODONTICS CFU= 2

### **THE TREATMENT PLAN IN IMPLANT-SUPPORTED PROSTHODONTICS**

CFU=2

Under the charge of: SORRENTINO ROBERTO, FERRARI MARCO

Training activities:

THE TREATMENT PLAN IN IMPLANT-SUPPORTED PROSTHODONTICS CFU=2

### **MANDATORY INTERNSHIP**

Credits: 50

Staff in charge of the mandatory internship: FERRARI MARCO

Practical Tests: UOC ODONTOSTOMATOLOGIA - AULE E LABORATORI

Each student will present and discuss his/her portfolio of clinical cases performed completely during the two years in the program and a research thesis.

The mandatory internship activities will be defined by a specific program designed by the Teaching Staff Board.

Those who are not registered in the Italian professional register/order will have to carry out the practical activity only on a mannequin.

8.6 The following assessments tests are scheduled in the master's degree program: practical tests on mannequins and oral exams.

The taking of the midterm tests does not lead to the acquisition of University Training Credits (CFU) as they constitute an element of evaluation by the examining Board for the final exam.

### **Final assessment**

9.1 The final assessment, which will confer 10 credits, will consist of:

AN INTERVIEW AIMED AT VERIFYING THE ACQUIRED KNOWLEDGE  
THESIS OR FINAL THESIS

9.2 The maximum mark for the final assessment will be one hundred and ten.

9.3 In order to take the final exam, the student must access his / her own profile of the "*Segreteria online*", click, in the left column on "*Conseguimento titolo*"-"*bacheca conseguimento titolo*" and follow the procedure by choosing the exam session.

During the online degree awarding procedure, it will be necessary to pay € 16.00 for the electronic stamp duty.

For those who are enrolled in a university master's degree course, it is mandatory to fill in the Questionario Almalaurea.



### **Degree release**

10.1 As per art. 6 of the Regulations on University Masters of the University of Siena, the title of Master's degree is issued, following the certification of the conclusion of the courses, signed by the Administrative Director and the Rector of the University of Siena.

The release of the master's degree and the awarding of the related credits is conditioned by:

- a) The payment of the entire enrollment fee.
- b) Having reached the minimum percentage of attendance.
- c) Having passed the midterm tests.
- d) Having passed the final exam.
- e) Having completed the AlmaLaurea questionnaire

10.2 The release of the final certification, to those enrolled who have carried out the activities and fulfilled their obligations, is subject to a specific request to be made on the form available at the Ufficio Master e Corsi.

At the end of the master's degree course, a parchment will be prepared and it will be necessary, during the procedure indicated in the previous article, to pay the additional sum of € 16.00 for the electronic stamp duty.

### **Master's degree waiver**

11.1 The student can renounce studies only if s/he is up to date with the payment of the fees due on the date of presentation of the express waiver to be made using the appropriate form available on the website [http://www.unisi.it/sites/default/files/allegati/modulo\\_rinuncia\\_corsi\\_master\\_4.pdf](http://www.unisi.it/sites/default/files/allegati/modulo_rinuncia_corsi_master_4.pdf).

11.2 Failure to pay the fees does not constitute a tacit surrender of studies. Therefore, the student who does not pay the due installments cannot carry out any activity related to the course of studies, but does not end the relationship with the University and cannot proceed with any other enrollment.

11.3 The waiver does not imply the refund of the fees paid.

### **Changes to the call for applications**

12.1 Any changes to this call for applications will be communicated by posting on the University online register([www.unisi.it](http://www.unisi.it)) and on the specific postgraduate University web pages.

12.2 The communication to those entitled of any changes to this call for applications will be under the charge of the Management of the Master's degree.

### **Insurance coverage**

13.1 The University of Siena, as the administrative seat of the University Master's degree, will provide for the insurance coverage for civil liability and against accidents of the students enrolled.

The University of Siena guarantees students the same insurance coverage also for the mandatory internship activities of the university master's degree carried out in structures other than those of the university, indicated in this notice or subsequently identified with a formal agreement between the parties.

Risks not covered by the university policy are borne by the host structures or, if not, by the student.

### **Treatment of personal data**

14.1 The processing of applicants' personal data is carried out by the University of Siena exclusively for institutional purposes and for the purposes of managing this call for applications. Information on the processing of students' personal data can be obtained in the Privacy section of the University Portal:



<https://www.unisi.it/ateneo/adempimenti/privacy>

14.2 The University makes a commitment to respect the confidential nature of the data and information provided by the Applicant, which will be processed in accordance with EU Regulation 2016/679 on the protection of personal data and the Legislative Decree 196/2013 of the Privacy Code, for provisions not incompatible with the Regulation. The data controller is the University of Siena, legally represented by the pro-tempore Rector, Prof. Francesco Frati.

Applicants may assert their rights (articles 15 and following of the EU Regulation) by contacting the Data Controller, writing an email to the pec box [rettore@pec.unisipec.it](mailto:rettore@pec.unisipec.it), or to the e-mail box [segreteria.rettore@unisi.it](mailto:segreteria.rettore@unisi.it).

14.3 The provision of data is mandatory for the management of the relationship between the Student and the University (eg: selection, admission, enrollment, university course of study management, etc.). Any refusal to the data processing will result in the exclusion from the call for applications.

#### **Person in charge of the procedure**

15.1 The Head of the Procedure is identified, pursuant to articles 4, 5 and 6 of law no. 241/1990 and subsequent amendments, in the person of Dott. Paolo Genovese in charge of the Ufficio Master e Corsi (Masters and Courses Office) of the University of Siena.

#### **Final provisions**

16.1 For matters not provided for in this call for applications, reference is made to the Regulations on University Master's degrees and to the internal regulations and provisions of the University of Siena as well as to the national legislation of the sector.

This provision will be communicated upon ratification by the Academic Senate and the Board of Directors at the first valid session.

Siena, date of the digital signature by

The Rector  
Francesco Frati

Seen by  
Person in charge of the procedure  
Paolo Genovese

Seen by  
Interim Head of Student Services Area  
Emanuele Fidora